

Section 11.7 Faculty ~~Offices~~Workspace

- A. ~~Subject to availability, t~~The Administration shall provide each faculty member with a ~~lockable office~~secure workspace. Each faculty member shall have a computer with Internet access, a ~~lockable~~ desk and at least a lockable file cabinet, a bookcase, a desk chair, and a student chair. ~~Offices-Workspaces~~ shall be located near the faculty member's classes whenever possible and available.
- B. The Administration shall provide access to at least one telephone in the faculty member's workspace or within reasonable proximity to the workspace ~~for each full-time faculty member's office~~. The use of telephones by the faculty member shall be in accordance with administrative rules and procedures. The faculty member shall be permitted to use his or her ~~office~~ phone for collect or credit card long-distance calls that are at no expense to the College.
- C. Faculty members will have unimpeded access to their ~~offices-workspaces~~ and bathroom facilities during normal operating hours on days of normal campus operations. ~~If access is needed after normal operating hours, the faculty member will be granted access within a reasonable time by contacting the appropriate campus security office and upon verification of faculty identification. Bathroom facilities shall remain accessible to faculty after normal operating hours.~~